



Engineers Development Council

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Ref. NO:- IH/M/69-18

New Delhi, Date 19th March, 2018
By E Mail

To,

The Competent Authority

Subject:- In-house Training programs to be Conducted in your State, India

Dear Sir/Madam,

Engineers Development Council (EDC), registered under the Societies Registration Act XXI of 1860, No S-54901 of 2006 serves as autonomous body and representative of the various segments of Indian Industry with the mandate to provide impetus to collective interest in organized infrastructural development of the nation.

It is intimated to our good self that Engineers Development Council (EDC), have designed an In-house training with excellent and experienced faculty (well known in their fields internationally & nationally).

S NO	Venue:- Any Selected location in your state India Minimum batch size 30 Nos Participants Training Topics	Course Fee Per Participant + GST 18%	Duration
1.	Building construction & maintenance	Rs. 4600.00	2 Days
2.	Construction material (Road & Building)	Rs. 4600.00	2 Days
3.	Estimate/contract preparation	Rs. 6,300.00	3 Days
4.	CPM tool for construction management	Rs. 4600.00	2 Days
5.	Project Management For Engineers	Rs. 6,300.00	3 Days
6.	Quality control & Quality assurance	Rs. 4600.00	2 Days
7.	Project preparation, DPR preparation and core network	Rs. 6,300.00	2 Days
8.	Project Management In Construction Industry	Rs. 4600.00	2 Days
9.	Preliminary buildings & road construction requirement and survey.	Rs. 4600.00	Days
10.	Modern Survey Techniques including GIS/GPS & total Station.	Rs. 6,300.00	3 Days
11.	Construction and maintenance of Flexible & Rigid Pavements including use of new materials technologies	Rs. 4600.00	2 Days
12.	Preparation of DPRs (Cost estimation) for Building & Roads Projects	Rs. 4600.00	2 Days
13.	Procurement & contract management for Building & Roads Projects	Rs. 6,300.00	3 Days
14.	Quality Control and material Testing Procedures & Laboratory Practice	Rs. 4600.00	2 Days
15.	Feasibility study & preparation of detailed project reports (DPR).	Rs. 4600.00	2 Days
16.	Computer applications- Internet, Microsoft, Excel, Power Point Presentations, Auto-CAD in engineering.	Rs. 6,300.00	3 Days
17.	Quality Control and Quality Assurance in Concrete Construction including Extreme weather Concreting	Rs. 4600.00	2 Days
18.	Rigid Pavements ;Design, Construction & Quality Control Aspects.	Rs. 4600.00	Days
19.	Design Construction and Maintenance of Flexible Pavements.	Rs. 4600.00	Days
20.	Planning of Electrical Sub Station incl Fire Fighting Arrangements	Rs. 4600.00	Days

21.	Indoor and Outdoor lighting design & relevant NBC Provisions	Rs. 4600.00	Days
22.	Preparation of DPR and Tender Documents for Sewerage Schemes	Rs. 6,300.00	3 Days
23.	Preparation of DPR and Tender Documents for Solid Waster Management Projects	Rs. 4600.00	Days
24.	Pavement Evaluation Techniques and their application for Maintenance and Rehabilitation	Rs. 4600.00	Days
25.	Repair and Rehabilitation oc Concrete Structure including water Proofing material and techniques.	Rs. 6,300.00	3 Days
26.	“Right to information Act 2005, Case Studies/ Court Cases And Improvement Of Record Management System & a tool of Transparency”	Rs. 4600.00	2 Days
27.	Purchase Policy & Procedure In Governments And Risk & Contract Management In Government Departments Autonomous Bodies & PSUs”.	Rs. 4600.00	2 Days
28.	“Materials management and purchase policy & procedure, E- procurement in Govt. departments, autonomous bodies”	Rs. 6,300.00	3 Days
29.	“Establishment Rules & General Administration Matters” of Government Departments Autonomous Bodies & PSUs”.	Rs. 4600.00	2 Days
30.	Finance management in Govt. with Financial & Administrative Powers In Government Departments Autonomous Bodies & PSUs”. In Government Departments Autonomous Bodies & PSUs”.	Rs. 4600.00	2 Days
31.	“Book Keeping & Accounting, Accounting Standards & Strategy To Implement Accrual System of Accounting In Government Departments Autonomous Bodies & PSUs”.	Rs. 4600.00	2 Days
32.	“Stress & Stress Management & Staff Development In Improving Enhancing Efficiency and Behavioral Skills” In Government Departments Autonomous Bodies & PSUs”.	Rs. 6,300.00	2 Days
33.	“Roster Writing And Reservation In Services Govt. Policy for SCs, STs, OBCs And Physically Handicapped & Recruitment Rules” In Government Departments Autonomous Bodies & PSUs”.	Rs. 4600.00	2 Days
34.	Implementation VIITH Central Pay Commission with focus on pay fixation and new pension rules In Government Departments Autonomous Bodies & PSUs”.	Rs. 6,300.00	3 Days
35.	“Gender sensitivity & prevention and rederesaal of sexual harassment of women at workplace” In Government Departments Autonomous Bodies & PSUs”.	Rs. 4600.00	2 Days
36.	“Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of VIITH Pay Commission Report & Grant of Financial Up gradation Under MACP” In Government Departments Autonomous Bodies & PSUs”.	Rs. 4600.00	2 Days
37.	“Office Systems & Office Procedures, E-Governance, Noting & Drafting, Records Management, Office Automation, Personnel Department’s duties in relation to social equity Stress and its impact on work and methods of managing stress”	Rs. 4600.00	2 Days
38.	”Latest Changes in Pay Fixation Under Fundamental Rules & Its Impact From Time to Time with Focus On Recent Orders & Modified Assured Career Progression” In Government Departments Autonomous Bodies & PSUs”.	Rs. 6,300.00	3 Days

39.	Leadership and Decision Making	Rs. 4600.00	2 Days
40.	Ethics and Values	Rs. 4600.00	2 Days
41.	Swatch Bharat Mission	Rs. 4600.00	2 Days
42.	Managing Stress for Personal Efficacy	Rs. 4600.00	2 Days
43.	Goods & Service Tax in India (GST)	Rs. 4600.00	2 Days

The participants will be issued course material during the courses.

Expert faculty from industry will cover two topics each in forenoon and afternoon sessions. Delivery mode is in form of lectures audio / video presentation, group exercises, role plays, games, question and answer sessions.

Engineers Development Council (EDC) shall take responsibility of all arrangement as appended below:-

- Bear travel expenses & honorarium to the faculty.
- Preparation of course contents, computer CD's & course kit for participants.
- Inaugural session, registration, attendance, feedback, examination, valedictory session & certificate distribution.

The Department/Board/Undertaking/PSU's shall take responsibility of all arrangement in Your State as appended below:-

- To arrange Boarding, Lodging for faculty & EDC Staff.
- Arrangement conveyance for Pickup & Drops from Airport/Railway Station & local Work for faculty & EDC Staff.
- Arrangement of Venue, lunch and 2 time tea for participants, faculty & EDC Staff.

Payment: In advance or before commencement of training program through bank draft in favor of

“Engineers Development Council” payable at New Delhi. Kindly do the needful & expecting for confirmation and further response at the earliest., We hope that you will find the above in order and incase you need any more details or clarification kindly revert.

Thanking You,

Yours Truly,
For Engineers Development Council



(Malika Sethi)
Assistant Manager (TRG)